



## BOND OVERSIGHT COMMITTEE MEETING #15

October 30, 2019

District Office

### MEASURE H BOND

### MEETING MINUTES

- A. Call To Order.** The meeting was called to order at 5:31 p.m. by Lori Miranda, Chair, Business Organization and Parent. Roll call was taken and verified that a quorum was present.

**Committee Members Present:**

Lori Miranda	Chair, Business Organization and Parent
Manuel Osorio	Vice-Chair, Bona Fide Taxpayer Assoc.
Margaret Stone	Community-At-Large
Deborah Trice	Community-At-Large, Parent Teacher Group, Parent
Larry Calhoun	Community-At-Large and Business Community

**Committee Members Absent:**

Jose Anaya	Community-At-Large, Business Community and Parent
Cosme Padilla	Senior Citizen Organization

**Staff Present:**

Kari Yeater	Superintendent
Liann Reyes	Assistant Superintendent, Business Services
Rick Diaz	Director of Facilities Planning & Construction
Christina J. Celaya	Accounting Tech, FMOT

- B. Review and Approve Meeting Minutes from April 3, 2019.** Lori Miranda opened for discussion to review and approve the meeting minutes from April 3, 2019. After the committee members had a chance to review, Larry Calhoun motioned to approve the minutes as presented.

**Motion to approve:** Larry Calhoun

**Second by:** Deborah Trice

**Motion Carried:** 5-0

- C. Review Expenditures 03/01/2019 through 09/30/2019.** Staff presented to Committee the Measure H Bond expenditures for the period identified. Rick Diaz explained that the bulk of expenditures were related to the Access Control Project. There were no issues or concerns from the committee regarding expenditures for the period identified.

- D. Bond Budget Status.** Staff reported on overall current budget status. Mr. Diaz explained how the budget remaining from completed projects is rolled over to future projects and the total amount available for upcoming projects was being directed to the Central Bay project. Mr. Osorio asked for clarification of why the report showed a negative amount a

Deferred Maintenance project, Mr. Diaz explained that the amounts were payment out for the projects and how the final project costs were balanced. Mr. Calhoun asked if the budget remaining from the Access Control will carry forward to Central Bay budget, and Mr. Diaz confirmed it would. Mrs. Reyes explained the interest earned annually for the amount of bond dollars in the county treasury.

- E. BOC Annual Report.** The committee reviewed the Annual Report for July 1, 2018-June 30, 2019. After a few minor corrections the committee voted to approve the annual report for presentation to the NMCUSD Board of Education.

**Motion to approve:** Manuel Osorio

**Second by:** Larry Calhoun

**Motion Carried:** 5-0

- F. Current Project Status Update.** Staff reported on current projects including Access Control; the project is complete, notice of completion has been filed and retention will be release after the 35 day waiting period. Central Bay currently at DSA and PG&E design and approval for relocating electrical conduits is slowed. Mr. Diaz explained how electrical conduit installation will be added to an existing non-bond project in anticipation of the Central Bay project in order to significantly reduce cost of relocating electrical feeder conduits.

- G. Superintendent Update.** Superintendent Kari Yeater asked the committee they would like to present a document as a public announcement stating all the work that was completed under Measure H, once the projects are complete. Superintendent Yeater mentioned that we are assembling a Facility Steering Committee to discuss district wide improvements and that a firm was selected complete a comprehensive facilities master plan. MK Think is the firm that was selected and Superintendent Yeater mentioned that they gave a good presentation. MR. Osorio, who sat on the interview panel, confirmed they were the best candidate for the task. The Facility Master Plan should take 6 to 9 months to complete.

- H. Committee Requests.** None were received.

- I. Adjournment.** The meeting was adjourned at 6:14 p.m.